

**REQUEST FOR ADDITIONAL WATER METER READING**

The property is being sold. Please read the meter on the morning of the date below and email results by **10am** on the date required. Please invoice the owner directly for any meter reading charges for payment prior to settlement (estimate \$62.50+GST per reading).

**Job Details**

Date Required	
Property Address	
Lot Number	
Property Owner	
Invoice Address: (owner or their solicitor)	
Email to: (Owner or their solicitor)	
Phone	

Job ordered by:  
(owner)

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Date:

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Job Completed by:  
(JPROA)

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Date:

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**Email this request to: [kezia@darbypartners.co.nz](mailto:kezia@darbypartners.co.nz)  
3 working days before metre reading is required**

**Note:**

Water & wastewater charges must be paid (or a solicitors undertaking to pay out of settlement funds received) prior to the JPROA consenting to transfer the membership to the new owner. JPROA accounts will email an invoice to the owner/their Solicitor.